

REQUEST TO CHANGE AUTOMATIC PAYMENT/WITHDRAWALS FORM

Complete this form and return it to everyone who is providing you with direct deposit funds.

TO WHOM IT MAY CONCERN:

I have switched financial institutions and I would like to redirect direct deposit funds you are making in my name to my new account effective:

Immediately As of this date: _____

NEW FINANCIAL INSTITUTION:

RIVERTRACE FEDERAL CREDIT UNION, 6011 STAPLES MILL ROAD, HENRICO, VA 23228

Routing Number: _____ **251082398**

Direct Deposits to: Checking Savings Account Number: _____

If you have any questions or concerns about this request, please contact me at:

Phone: _____

Email: _____

SINCERELY,

Signature: _____

Name (Please Print): _____

Address: _____

City, State, Zip: _____

Date: _____